



WINTER MARKET Vendor Application Frequently Asked Questions 2020

Q: Where can I find your application materials?

A: Visit our web site, www.maplegrovefarmersmarket.com/get-involved. Apply through our online portal.

Q: When will the market be held?

A: The market will be held from 3-6 p.m. on the following Thursdays: November 12 & 19; December 10 & 17.

Q: Where will the 2020 indoor market be held?

A: NEW LOCATION—Maple Grove Parks & Rec Studio Space at the Shoppes at Arbor Lakes, 12095 Elm Creek Boulevard N, Suite D-6 (formerly Forever 21). This space is large enough to allow us to accommodate vendors and shoppers while following COVID-19 regulations.

Q: How has COVID-19 changed market operations?

A: Applicants should carefully review the market's guidelines and COVID-19 regulations. Due to the current public health situation, these rules will be strictly enforced by market management. Please be sure you are prepared to comply with the guidelines, including wearing a mask, prior to applying.

Q: Are vendors required to wear face coverings?

A: Yes, all workers and customers will be required to wear well-fitting masks that cover both nose and mouth at all times. Face shields that extend below the chin and completely cover the face may be considered as an accommodation in the event that a worker or customer is medically unable to wear a face covering but must be approved by market management. Mouth shields are not considered adequate protection in a food service environment.

Q: How much does it cost to become a vendor?

A: First-time applicants are charged a \$25 new applicant fee. If the applicant is not chosen to participate in the market, the fee will be returned. The fee for each market date is \$20.

Q: How large is a vendor stall?

A: Vendors will be assigned up to twelve feet of display space (two six-foot tables or one six-foot display table plus a cooler or freezer).

Q: Can I participate for a partial season?

A: Vendors may choose to participate in any number of indoor market dates.

Q: What is the application deadline?

A: Applicants will receive priority consideration if the application is completed and fee submitted prior to Monday, October 26. Applications will be considered until the market is full, after which time applicants will be

placed on a waiting list. Market management will reach out to vendors on the waiting list in the event a stall becomes available in their product category.

Q: When will I learn about the status of my application?

A: We will notify accepted vendors on a rolling basis after their application is complete and fees paid.

Q: How does the online application work?

A: The application must be completed in one session. You may not save it and come back to it later. You'll be able to see a list of necessary information and resources prior to beginning the application.

Q: I have been a vendor at the Maple Grove Farmers Market in the past. Is there an application renewal option?

A: Vendors who participated in our most recent season, the 2020 OUTDOOR Market Season, may choose the renewal feature at the beginning of the online application process. If you did not participate in the indoor market season, please choose NEW Application.

Q: How may I pay my vendor fee?

A: Payment by check is preferred. NEW: vendors may pay online through our web site. You will be asked to create an account and then will be able to securely pay through the Maple Grove Parks and Recreation RecTrac program.

Q: What is required in addition to application and fee?

A: Vendors are required to show proof of insurance and may be required to obtain food-related licenses from Hennepin County, the MN Department of Agriculture, or MN Department of Agriculture.

Q: Are all applicants accepted?

A: The market can accommodate up to about 25 vendors per date. As such, we cannot accept every vendor. Vendor are evaluated using our product eligibility guidelines, space available at the market, and the mix of products already approved for a given season.

Q: What products are eligible to be sold at the Maple Grove Farmers Market?

A: The market features locally-grown, -raised, and -made food and consumable items, including ready-to-eat foods. The market does NOT feature merchandise, art, crafted items, or independent-distributor products/businesses. When in doubt, please touch base with market staff PRIOR to investing time in your application. Call 763.494.5955 or email farmersmarket@maplegrovern.gov.

Q: Will I be able to print my completed application for my records?

A: New this year: If you are approved to participate in the market, your approval email will include a link to your completed application. You may save and/or print this information for future reference.

Q: I have never participated in a farmers market. What do I need to know?

A: First, please take time to review the market's web site and 2020 Rules and Guidelines. Market staff are also available to answer your questions as you develop a farmers market business.